



This project is funded  
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<b>Organization:</b>	Help the Life Association (NdiHmoni JeteN)
<b>Location :</b>	Tirana, ALBANIA
<b>Type of Contract :</b>	Individual Contract
<b>Post Level :</b>	Local Expert
<b>Languages Required :</b>	English & Albanian
<b>Starting Date :</b> (date when the selected candidate is expected to start)	15 August 2019
<b>Duration of Contract :</b>	3 Months
<b>Expected Duration of Assignment:</b>	30 days

**Background:**

Help the life Association is an Albanian NGO working since 1998 to promote the rights and wellbeing of children and youths with disability in Albania. It has a long expertise in service provision for children with disability in community based rehabilitation centres as well service at home based on a multidisciplinary approach. Since January 2019, Help the Life is committed to implement the project **“Together to protect the rights of children with disability” in the framework of the project “Strengthening Civil Society to Prevent and Protect Children from Abuse and Violence in Albania” funded by the European Union, and implemented by Terre des hommes in Albania (Tdh) in partnership with the Albanian National Training and Technical Assistance Resource Centre (ANTTARC).**

The goal of the project is “to protect the safety and wellbeing of children with disability in residential, day care and community services in 4 region of Albania (Tirana, Vlora, Kukës and Fier) by improving the social services provided by them.”

The main objectives of the project are: : (a) To raise the capacities of the staff of the agencies who give service for children with disability in 4 cities of Albania; and (b) To assure service users of safe progress through all components of the service system and protect their rights.



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In the framework of this project, Help the life Association is seeking to contract the services of **1 Local Expert to conduct the Follow up technical expertise/ supervision of the staff of the centers during the implementation of the Practical Guide on managing problematic behavior and their documentation”**

The aim of the **Service**:

- The Local Expert will be engaged in providing technical expertise to professional **staff of the centers** in the city of Tirana, Vlora, Kukes and Fier **during the implementation of the Practical guide on managing problematic behaviors of children with disability and their documentation**

in reference to:

- **Practical guide on managing problematic behaviors of children with disability and their documentation**

**Under the direct supervision of the Project Coordinator, the Expert is expected to:**

- Conduct 4 follow up/supervision activities for professionals working in the field of services for children with disability in the city of Tirana, Vlora, Kukes and Fier, according to a calendar agreed with “Help the Life” Association. (4 days for each City)
- Document of the monitoring/follow up process and recomantions of the implementation of the guide by the staff

**Qualifications and Experience Required:**

- Possess a Bachelor's Degree in Social science (post-graduate and undergraduate degree programs)
- Knowlage of the Document of **“Practical guide on managing problematic behaviors of children with disability and their documentation”**
- Have at least 5 years of direct professional experience in the field of services for children with Disability.
- Knowledge of the situation of children with disabilities in Albania as well as Albanian legislation;
- Very good communication and writing skills;
- Ability to work with little supervision and pressure.



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### **Duration of engagement**

The number of engagement days is foreseen to not exceed a total of 30 days, out of which up to 16 days of follow up technical expertise/ supervision of the staff of the centers during the implementation of the Guide (4-days per 4 regions), and 14 days of documentation of the monitoring/follow up process and recomantions of the implementation of the guide by the staff

### **Application Procedures**

Interested candidates who meet the criteria set out in the TORs, should submit the following by **10 August 2019**. Only short listed candidates will be informed:

1. A motivation letter explaining your motivation to apply for this position and how you meet the criteria
2. A copy of the CV
3. Financial Offer for the daily fee(inclusive of insurance and tax)

Application should be sent by email to the address below. Please clearly specify in the subject line or in the cover letter the position you are applying for.

**E-mail: [info@helphthelife.org.al](mailto:info@helphthelife.org.al)**